# PATHWAYS

## MANAGEMENT SOFTWARE FOR MENTAL HEALTH PROFESSIONALS

## INFORMATION PACKET

## PATHWAYS SOFTWARE

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# Pathways

Management Software for Mental Health Professionals

## Introduction

Thank you for requesting information about Pathways, our management software for mental health professionals.

A little about the development of Pathways: the idea for Pathways was conceived by a Licensed Professional Counselor in Texas who was frustrated with the duplication inherent in paperwork. At her initiative, we designed software specifically for therapists that would consolidate paperwork within one easy-to-use platform, essentially eliminating redundant entry of information.

In the following pages, you'll find information about almost every aspect of Pathways, including an overview of the software, information about each module, and a summary of reports including selected samples.

As with any summary, we cannot fit everything we'd like you to know. If you'd like more information, or samples of other reports, please contact us. We also offer customized reports and modules to suit any needs.

We hope you find this information package helpful, and look forward to hearing from you soon. If we can be of any further assistance, please contact us at 409-941-0161, or by email at info@ihatepaperwork.com.

Sincerely,

Pathways Software

# Pathways

## Management Software for Mental Health Professionals

### Purchase Information

Each purchase of Pathways includes:

- User license for a <u>single</u> user
- Manual and help file
- Free updates and utilities
- Unlimited online support
- Deep discounts on any future modules

Pricing

- $149.95 + tax per single user license
- 3 - 9 copies: 15% discount
- 10 - 20 copies: 20% discount
- 21+: Please ask for a quote

Discounts may apply only to purchases made at the same time. Please ask for details. The above discounts also apply to custom software.

How to Order

Ordering Pathways is quick and easy at our website www.ihatepaperwork.com, or use the enclosed Order Form. We accept payment by check, money order, credit card, or PayPal. Orders are shipped when payment is received.

# Pathways

## Management Software for Mental Health Professionals

### Why choose Pathways?

Although there are, of course, other software programs available for therapists, we believe that you will benefit most by choosing Pathways. Some of its many features include:

1. Ease of Use Designed specifically for people who aren't necessarily used to computers, our intuitive interface and streamlined design will appeal to all users, regardless of computer experience or expertise.

2. Clarity Crisp, clean reports will satisfy the most demanding needs.

3. Scope Unlike other software which is often limited to one aspect of your counseling practice (i.e. progress notes or billing), Pathways allows full practice management:

   Clients: Maintain complete and accurate client records.

   Appointments: Use as a daily appointments and scheduling calendar.

   Communications: Document communications with and about clients.

   Progress Notes: Keep up to date with point-and-click progress notes .

   Billing Module: Ensure your appointments are properly billed for.

4. Affordability Pathways is priced ***far*** below the products of our competitors. Our goal is to offer a standard product at a low base price, and allow our customers to choose only the options they require. This keeps our prices low and ensures that you don't pay for anything you don't need. As your practice develops, choose from our selection of options to increase the abilities of your software to match your needs and manage your growing practice.

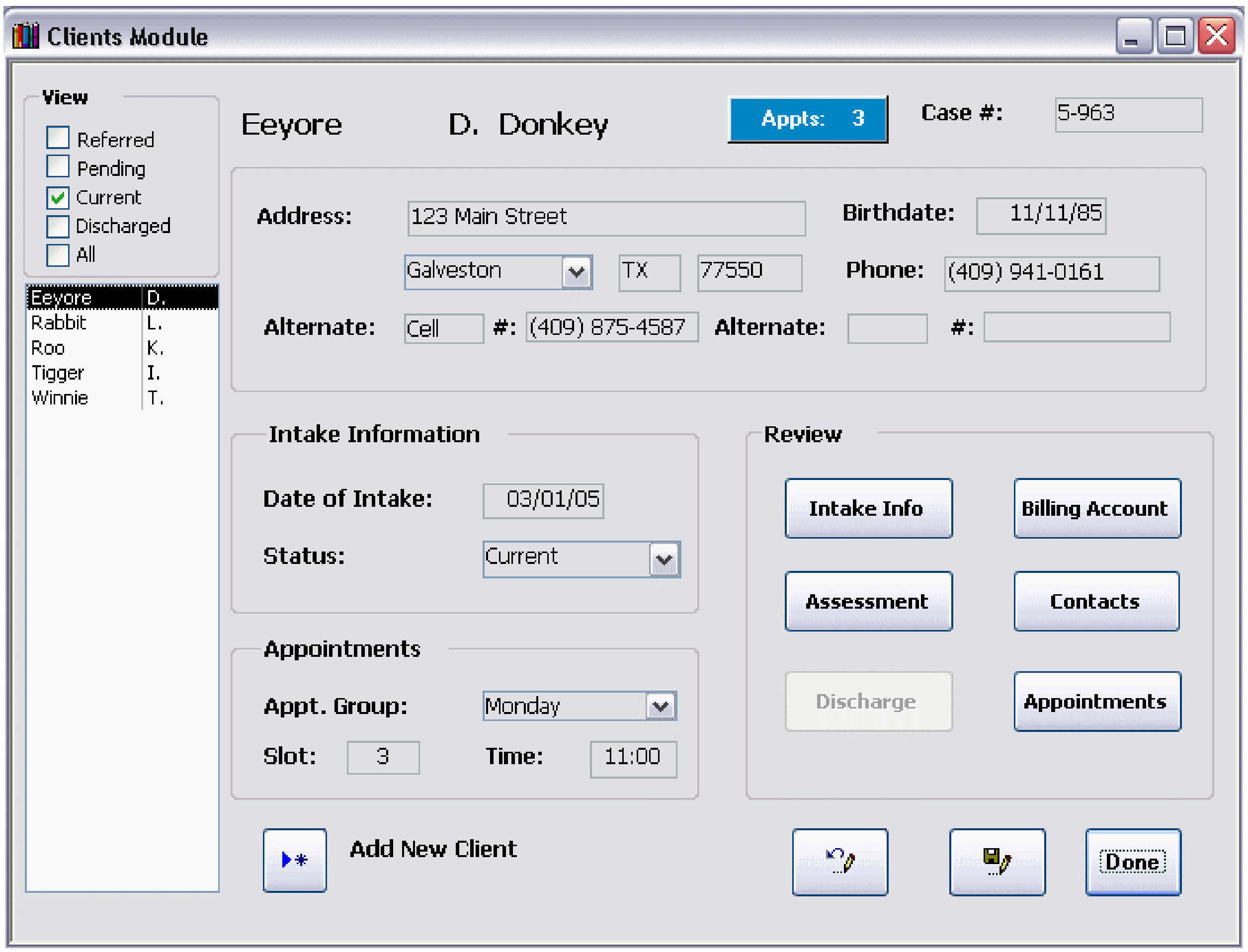
5. Adaptability Many areas of Pathways are customizable by the user and can be edited to suit your practice. If you have more specialized needs, customized modules of Pathways are also available at an affordable price.

6. Time Saving Pathways helps eliminate duplication by accessing client and appointment data you've already entered and utilizing it in other areas.

## The Clients Module

Client records are easily and thoroughly maintained with Pathways. Each complete client record contains client information, intake record, billing information, and client assessment.

Information is quickly accessible from the Clients Module window. Simply select a client's name from the list to review intake information, appointments, progress notes, and any communications regarding that client.



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## Clients Module Options

Demographics $19.95

If you are interested in tracking client demographics, either for your own information or as a contract requirement, consider adding the demographic package to your order.

- reason for services
- race/ethnicity
- age
- gender
- types of service provided

Custom Intake Package from $19.95

Particularly helpful for therapists with a high turnover of clients, the custom intake package prints intake forms with client information already completed.

- consent to treatment
- contact information
- releases
- client information
- HIPAA release

Treatment Plan from $39.95

If you prefer more in-depth treatment plans than offered in the Pathways standard edition, the Treatment Plan module is made to order. Customizable problems, goals, objectives, and methods will ensure that your treatment plans meet even the most stringent requirements.

- Compare this feature with Therascribe, but at a much lower cost
- Customize long term goals and short term objectives
- Point and click your selections; Pathways will create an individualized treatment plan

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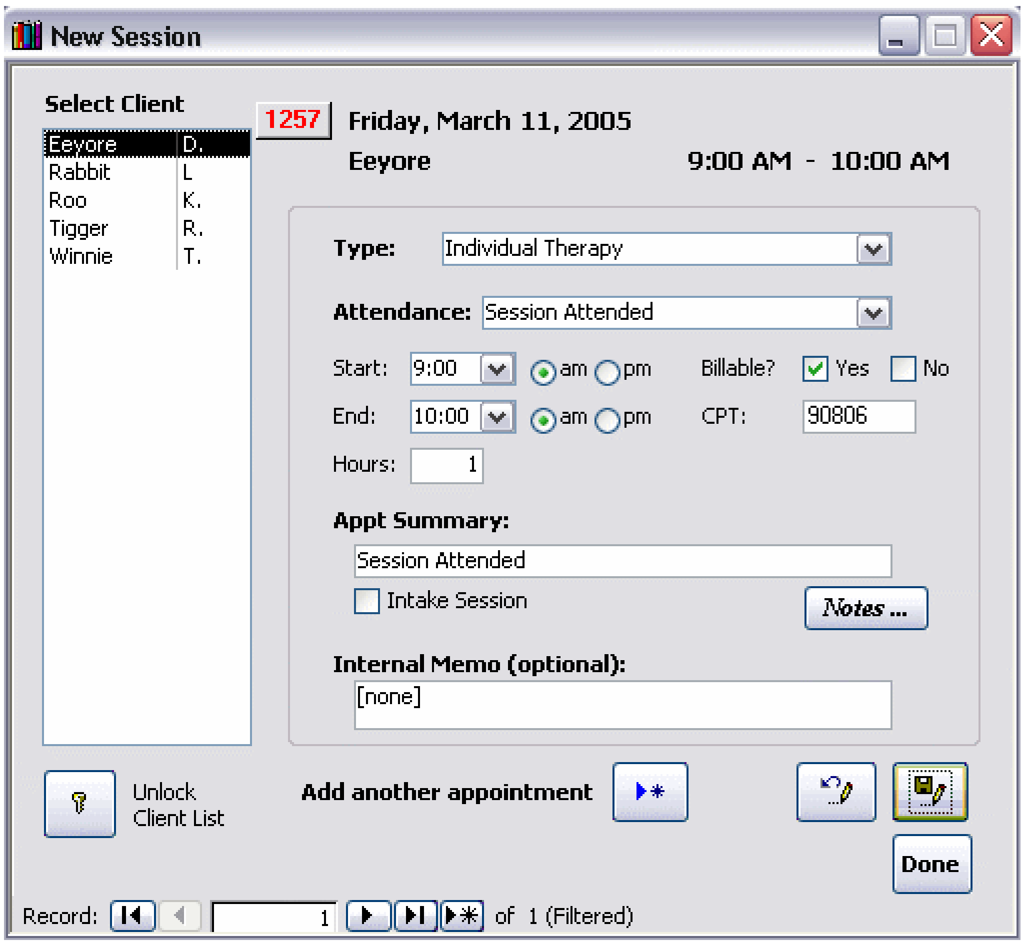
## The Appointments Module

Pathways makes it almost effortless to record daily activities. Most sessions can even be entered without typing. You can also enter brief notes about appointments, and add more in-depth progress notes or communication details as needed.

Sample Appointments



## Appointments Module Options

### Activities — from $19.95

Track and document the time you spend on case management, meetings, and other indirect, non-client activities.

- print a summary of the time you spend on indirect activities
- document each activity

### Specialized Appointment Summaries — from $59.95

If you are interested in tracking appointment statistics, either for your own information or as a contract requirement, consider adding the Appointments Summaries option to your order.

- Cancellation Report provides a list of clients who have failed to keep appointments
- Monthly Statistics show the number of kept, cancelled, and scheduled appointments
- Direct Service Statistics summarize the number of clients and services provided
- Caseload Activity Report summarizes the number of cases opened, closed, and the activities for the specified time period

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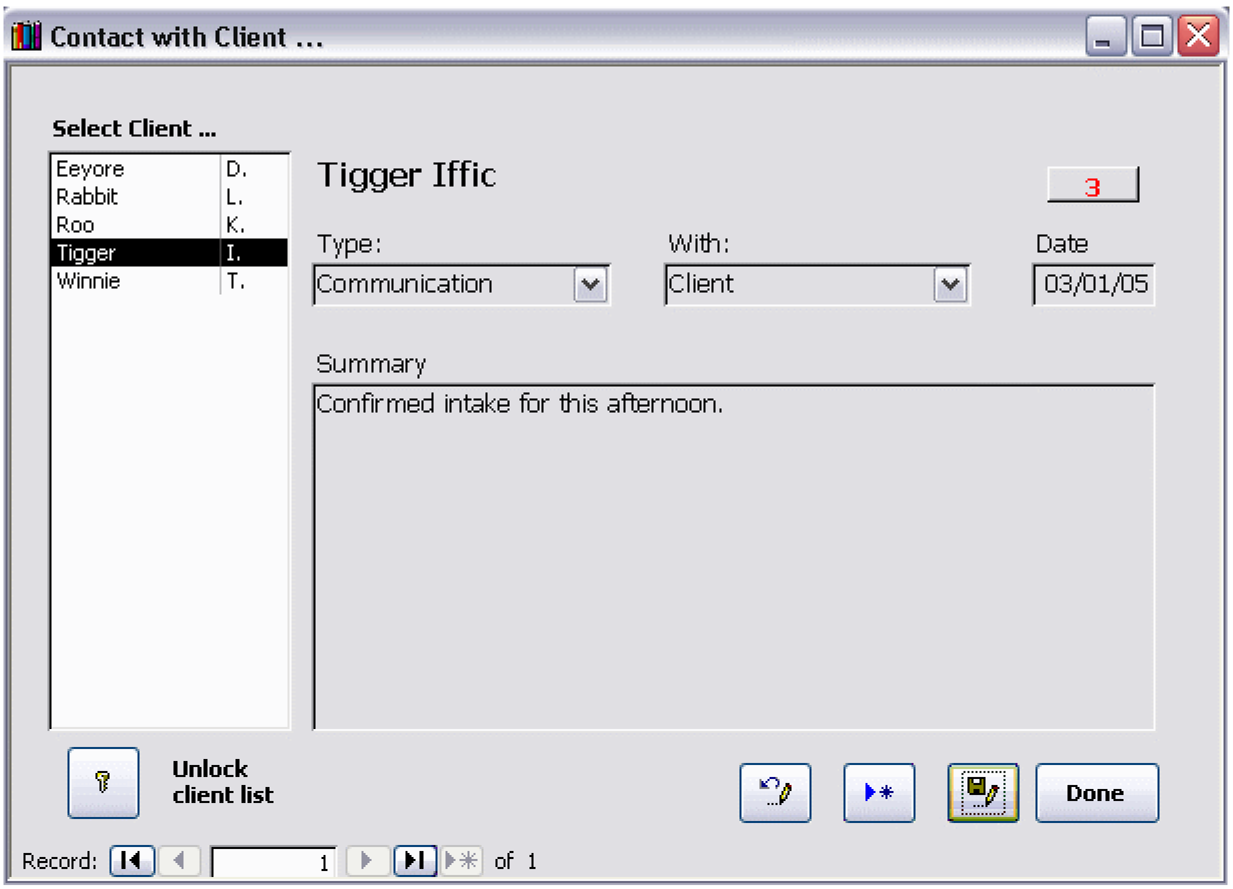
## The Communications Module

Keep a record of your conferences or conversations with clients, parents/guardians, or other professionals quickly and easily with the communications window. Print a single documentation report or a client's entire contact log.

Sample Communication Record



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## Communications Module Options

### Referrals

from $19.95

If you need to track referrals to other agencies, providers etc. that you make to clients, the Referrals option is an affordable solution.

- keep a list of available referral sources at your fingertips
- print a list of referral sources for your clients
- track referrals you've made to each source

### Caseworkers & Contacts

from $19.95

If you need to keep caseworkers apprised of your clients' status and activities, Pathways makes it easy with the Caseworkers option.

- caseworker information is quickly accessible
- notify a client's caseworker of missed appointments, contacts, and more

### Specialized Reports

from $49.95

If you are required to provide caseworkers, grant donors, or other agencies with specialized reports about your clients or their appointments, let us build a custom module to assist you.

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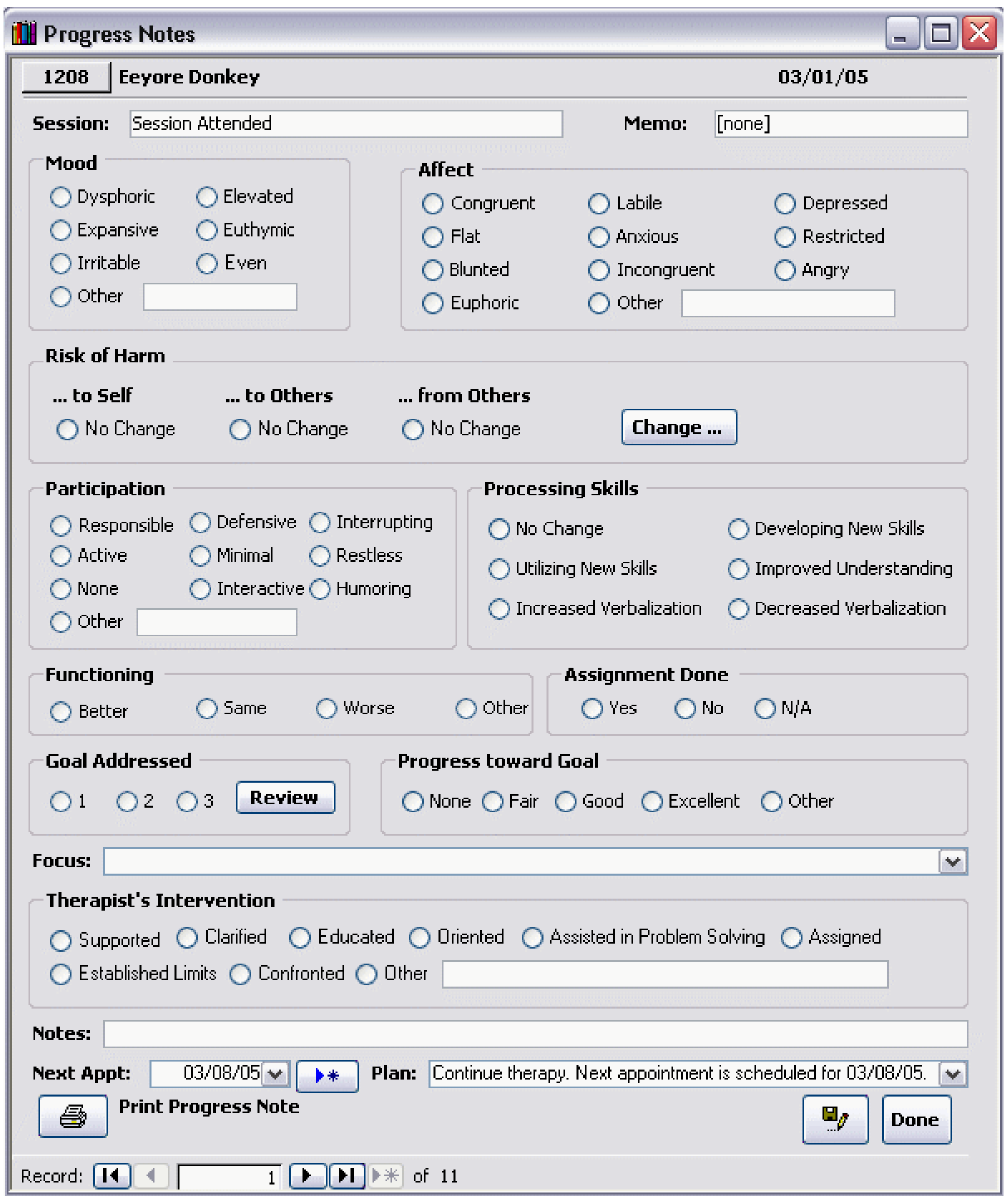
## The Progress Notes Module

Keeping up with your progress notes has never been easier, with-point-and click fields and customizable plans. The progress notes utilize information about the session that you've already entered, so there's no duplication of work.

Sample Progress Note



## Progress Notes Options

### Case Summaries from $19.95

If you have more than one client that is associated with a case, the Case Summaries option will help you keep track of the status of each client as well as the case.

- define clients as primary or secondary within a case
- appointments and information about any clients associated with the case will be included in reports.
- keep notes on each case and its status, ensuring the case file is complete.

### Progress Reports (includes caseworker option) from $39.95

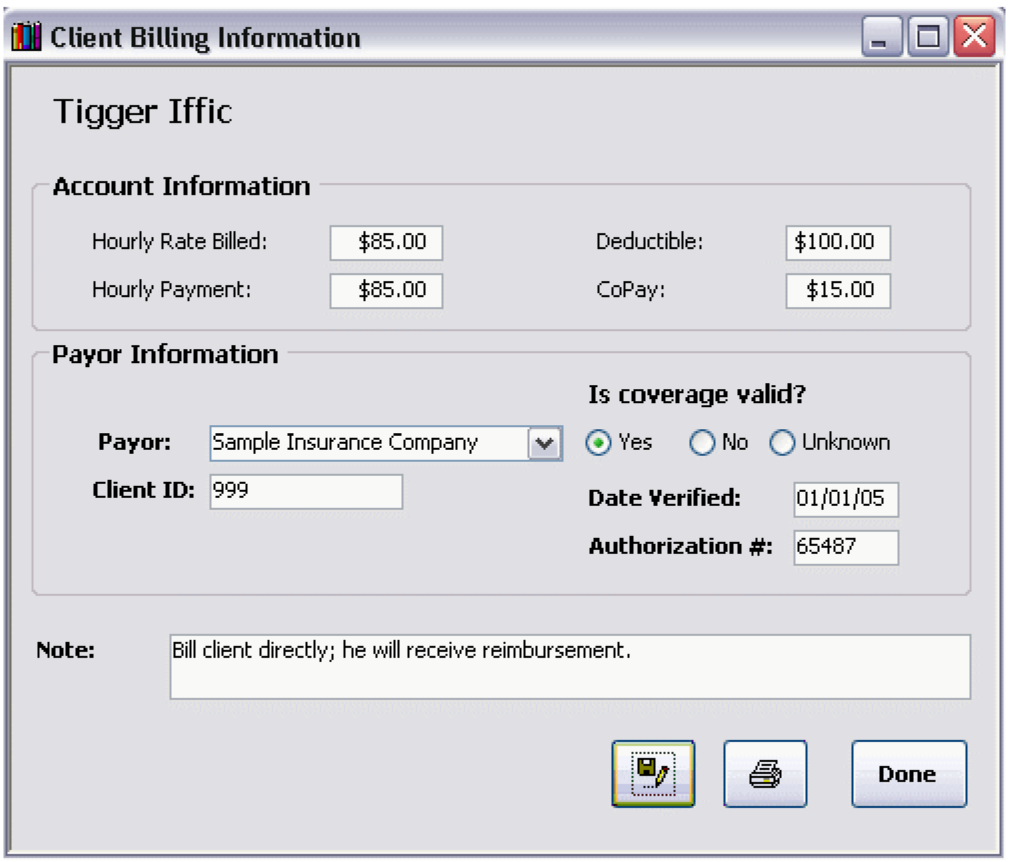
If you supply information about your clients' progress but don't want to send actual progress notes, the Progress Reports option gives you the flexibility you need.

- Start and end dates which the report applies to
- Topics of sessions
- Ongoing areas of concern/focus.
- Client Progress
- Recommendations
- List of client appointments that occurred during the period of the report.

## The Billing Module

Client billing information is always at your fingertips with Pathways. You can print any client's billing record, which includes a list of all billable appointments, or print a billing summary which shows all appointments during the time period you specify.

Sample Billing Information window



## Billing Options

### Client Billing Accounts from $49.95

If you bill your clients directly and would like to track your clients' billing accounts, consider adding this option to your order.

- billing account for each client
- print account statements
- view amount paid or owed by each client

### Invoices (includes payors option) from $59.95

Particularly helpful for therapists who do their own billing, the invoice package lets you print invoices directly from Pathways.

- create and print invoices for appointments already entered
- print directly onto HCFA 1500 forms

### Multiple Payors from $19.95

If your payment comes from various sources, stay on top of your accounts receivable with the payors option.

- enter information about each payor
- view summaries of amounts paid, billed, and overdue for each payor.